

**JINDAL FIRST GRADE COLLEGE FOR WOMEN**

(MANAGED BY PRAGUN JINDAL PHILANTHROPIC ORGANIZATION)  
JINDAL NAGAR, TUMKUR ROAD, BENGALURU-73



**STUDENT'S GRIEVANCE REDRESSAL AND COUNSELING CELL**  
**ANNUAL REPORT**  
**(2018-19)**

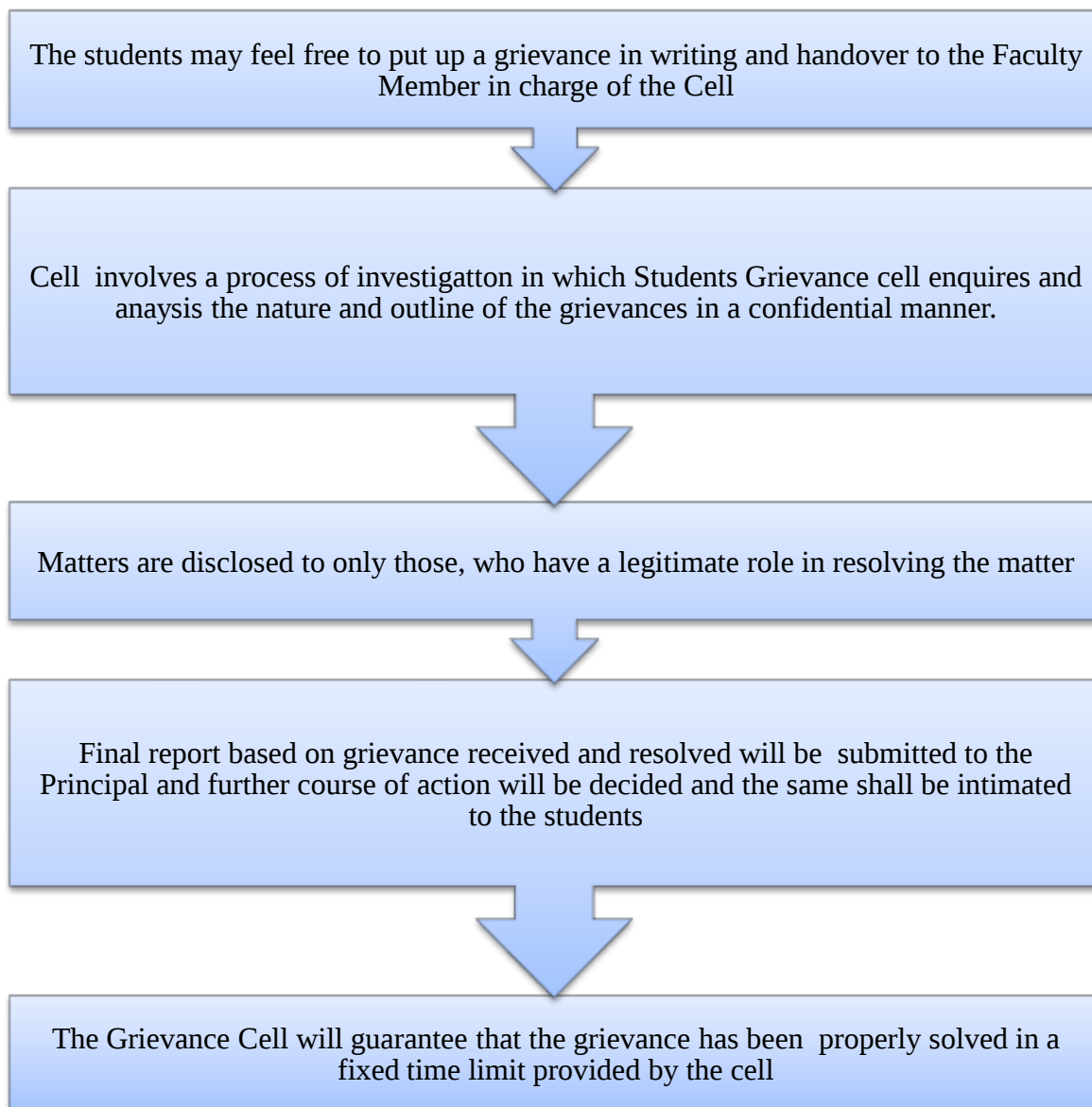


The Re-Constitution of the Standing committee to handle the grievances of the students of Jindal First Grade College for Women is revised as follows with immediate effect and further orders:

**Student Counselling / Grievances Redressal Cell**

| Sl.No. | Name               | Designation    | Department            |
|--------|--------------------|----------------|-----------------------|
| 1.     | Dr. C. Sevithaya   | Chair Person   | Principal             |
| 2.     | Mrs.Kodhai P       | Secretary      | Commerce & Management |
| 3.     | Mrs.Veena K Anand  | Member         | Commerce & Management |
| 4.     | Mrs. Komala J      | Member         | Commerce & Management |
| 5.     | Mrs. Vidhya Rani M | Member         | Commerce & Management |
| 6.     | Mrs.Kathyayini R   | Member         | Computer Science      |
| 7.     | Mrs.Varsha Sharma  | Member         | Language              |
| 8.     | Mrs.Shruthi S      | Member         | Maths                 |
| 9.     | Mrs. Spoorthi GM   | Member         | Science               |
| 10     | Ms. Greeshma       | Student Member | B.Com                 |
| 11     | Ms. Sonia          | Student Member | B.Com                 |
| 12     | Ms. Adithi Loda    | Student Member | BBA                   |
| 13     | Ms. Varsha         | Student Member | B.Sc                  |
| 14     | Ms. Hafsa          | Student Member | BCA                   |

**Grievance Redressal Procedure**



## LIST OF ACTIVITIES:

- Allowance of mobile phones.
- Proper fixation of projectors in B.Sc Classroom
- Circulation of memos and other academic information to all classes.
- Maintenance of cleanliness in corridors and washrooms.
- Installation and maintenance of fans in the I SEM B.Com "B" Classroom.
- Maintenance of door and window stoppers.
- Conduct of classes for Chartered Accountancy course.
- Guidance and counselling.
- Remedial Classes

## REPORT OF THE ACTIVITIES:

### Allowance of mobile phones:

As per University Guidelines, JFGCW here has banned students from using mobile phones on campus and classes. Committee members also seized from students who brought mobile phones into classes despite strict instructions of the principal.

### Proper fixation of projectors in B.Sc Classroom.

Final year B.sc Students complained for the fixation of clamp to the Projector. This problem was attended by JAL Technician by replacing the new one.

### Circulation of memos and other academic information to BBA classes.

BBA Students filed the complaint that they are not getting proper information/circular as the memos are not circulated to their classes on time. This problem has been sorted out by asking faculty members and office attender's for the prompt circulation of memos on time to all the classes.

### Maintenance of cleanliness in corridors and washrooms

All students are asked to coordinate and support the supporting staff in maintenance of cleanliness in corridors, classrooms and washrooms.

### Installation and maintenance of fans in the I B.Com "B" Classroom

Repairs and maintenance work for the fans had been under taken by the JAL Technician against the complaint lodged by I B.Com "B" Section Students

### Maintenance of door and window stoppers.

Students in the third floor asked for the maintenance and fixation of door and window stoppers. The same grievance had been addressed to house-keeping department and assured the students to sort out shortly.

### Conduct of classes for Chartered Accountancy course

The commerce students requested for the conduct of chartered accountancy course which are to be conducted after the class hours or during semester breaks.

The above said proposal has been accepted and will be initiated shortly.

### **Guidance and counseling:**

The aim of counseling cell is to provide comprehensive guidance programs that will equip students with necessary knowledge, attitude and skills to become mature and socially responsible individuals.

### The following are the activities conducted under this cell

- Nurturing through the remedial teaching program.
- As far as academic counseling is concerned, students receive assistance on how to study and write the examination to get good marks. Special care is given by subject teachers.
- Mentoring through an individual counseling.
- Provide various comprehensive psychological services to students and resolve their emotional, behavioral, academic, and social issues.
- Providing counseling in the areas of:-
  - Stress management
  - Emotional intelligence
  - Self-awareness
  - Learning disabilities.

### Remedial Classes

Organized remedial classes for students who didn't perform well in the internal test. The students were also given advice after class hours under remedial classes and were motivated by providing simple and direct learning material

### **CONCLUSION:**

During the year minor issues like dress code, allowance of mobile phones, Circulation of memos and other academic information to BBA classes, Conduct of classes for Chartered Accountancy course etc has been received and resolved and no such major grievances were received.

**PHOTO GALLERY-**



**Photos: Individual Counseling**

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**Photos: Group Counseling**